

OTTAWA POLICE SERVICE SUMMARY INCIDENT REPORT



REPORT NUMBER: [REDACTED]

INCIDENT INFORMATION						
INCIDENT CODE 2160	INCIDENT TYPE Fraud - Scam, Identity Theft,	INITIAL SUPP <input checked="" type="checkbox"/>	DATE/TIME STARTED 2017-01-01 01:00 AM	DATE/TIME ENDED 2018-04-29 11:59 PM	DATE/TIME REPORTED 2018-04-30 08:16 PM	
REPORT FILED FROM ***	TRACKING NUMBER [REDACTED]	LOCATION OF OCCURRENCE 85 University PRIV, 07, Ottawa, ON K1N 8Z4			APPROVED BY: [REDACTED]	
LOCATION TYPE Bank And Other Financial	THEFT TYPE	METHOD OF ENTRY	METHOD OF EXIT	PT OF ENTRY	PT OF EXIT	ENTRY LOC

PERSON LISTINGS										
1	TYPE	LAST NAME			DOB	RACE		GEN	DRIVER LIC NO	LIC PR
		Student Federation of the University of Ottawa								
	SIN	ETHNICITY	RESIDENT	EYE COLOR	HAIR COLOR	AGE	HEIGHT	WEIGHT	Contact Number	
	EMAIL	RESIDENCE ADDRESS						Contact Number		
	EMPLOYER NAME			BUSINESS ADDRESS				WORK PHONE		
	Student Federation of the University of			***						
2	TYPE	LAST NAME			DOB	RACE		GEN	DRIVER LIC NO	LIC PR
		Wess			Hadi				*	
	SIN	ETHNICITY	RESIDENT	EYE COLOR	HAIR COLOR	AGE	HEIGHT	WEIGHT	Contact Number	
	EMAIL	RESIDENCE ADDRESS						Contact Number		
	EMPLOYER NAME			BUSINESS ADDRESS				WORK PHONE		
	Student Federation of the University of			***						
3	TYPE	LAST NAME			DOB	RACE		GEN	DRIVER LIC NO	LIC PR
		Rachiq			Rizki					
	SIN	ETHNICITY	RESIDENT	EYE COLOR	HAIR COLOR	AGE	HEIGHT	WEIGHT	Contact Number	
	EMAIL	RESIDENCE ADDRESS						Contact Number		
	EMPLOYER NAME			BUSINESS ADDRESS				WORK PHONE		
	***			***						
4	TYPE	LAST NAME			DOB	RACE		GEN	DRIVER LIC NO	LIC PR
		Dorimain			Vanessa					
	SIN	ETHNICITY	RESIDENT	EYE COLOR	HAIR COLOR	AGE	HEIGHT	WEIGHT	Contact Number	
	EMAIL	RESIDENCE ADDRESS						Contact Number		
	EMPLOYER NAME			BUSINESS ADDRESS				WORK PHONE		
	***			***						

NARRATIVE

Hadi Wess, President Student Federation of the University of Ottawa (SFUO)

To whom it may concern,

I respectfully submit this report to you because of a sequence of events which began with Andre Belanger of Caisse Desjardins, 2900, promenade Gibford, Ottawa, ON K1V 2R4.

On April 16th, 2018, Mr. Belanger contacted me in my official position to advise that his bank was concerned of a possible "fraud" having taken place regarding the SFUO.

I immediately responded and began an investigation regarding the identified charges of possible fraud. Having uncovered significant details, I then contacted, on April, 19th, 2018 Nicole Labossiere, Finance Director of the SFUO, and we continued the investigation together. We then uncovered other inconsistencies and irregularities involving two members of the SFUO in addition to the suspicions raised by Caisse Desjardins.

Realizing that this could be a matter of serious consequences for the SFUO, the University of Ottawa per se, and the credibility of financial responsibility in the SFUO, we continued to investigate any possibilities of irregularities or fraud.

I have prepared a full report that includes the record of our investigation. It has been my responsibility as President of the SFUO to act as thoroughly as possible regarding this matter. I believe I have done so and I am more than happy to provide the full report which will be of ultimate assistance in your pursuit of any fraudulent activities or actions which may have taken place.

Thank you,

Hadi Wess
[REDACTED]

- Was the incident captured on video surveillance? = [No]
- If there is video surveillance, is it ready for pick up? = [Not Applicable]

Person [Rizki Rachiq]:

- Type of Scam = [Other]
- How Received = [In person]
- Means of Transferring the Money = [Debit Card]

Person [Vanessa Dorimain]:

- Type of Scam = [Other]
- How Received = [In person]
- Means of Transferring the Money = [Cheque]

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On April 16th, 2018, Mr. Belanger contacted me in my official position to advise that his bank was concerned of a possible “fraud” having taken place regarding the SFUO.

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Realizing that this could be a matter of serious consequences for the SFUO, the University of Ottawa per se, and the credibility of financial responsibility in the SFUO, we continued to investigate any possibilities of irregularities or fraud.

The record of our investigation is included in the report below:

Part One: A chronological index with summaries of each email followed by comments regarding action taken between emails.

Part Two: Copies of all emails involved.

Part Three: Additional background information regarding three pertinent matters of relevance to this investigation:

- a. Information involving possible irregular or fraudulent charges for office cleaning
- b. Information involving irregular or fraudulent charges for the LeaderAction event on April 28th, 2018
- c. Information from 2015 regarding Mr. Rachiq’s having started a club by the name of “Testing Restaurants UOttawa” which the SFUO at the time described as a “faulty club”

It has been my responsibility as President of the SFUO to act as thoroughly as possible regarding this matter. I believe I have done so and I do hope that this documentation will be of ultimate assistance in your pursuit of any fraudulent activities or actions which may have taken place.

**Members of the Student Federation of the University of Ottawa
identified in this report:**

Hadi Wess - President (SFUO)

Rizki Badr Rachiq - VP Finance and President Elect (SFUO)

Vanessa Dorimain - Executive Coordinator (SFUO)

Nicole Labossiere - Finance Director (SFUO)

Axel Gaga - VP University Affairs and VP Operations/Finance Elect (SFUO)

Kathryn LeBlanc - VP Communications (SFUO)

Leila Moumouni-Tchouassi - VP Equity (SFUO)

Paige Booth - HR Assistant and VP External Elect (SFUO)

Faduma Wais - Campaigns Coordinator and VP Social Elect (SFUO)

Pamela Bader - Comptroller General (SFUO)

Other Parties involved:

Andre Belanger - Risk Manager (Caisse Desjardins)

Michael Richards - Lawyer (DLA Piper)

Carsten Tudor - Lawyer (DLA Piper)

Charles Castonguay - Audit Manager (Deloitte)

Part One

POSSIBLE FRAUD - Students Federation of the University of Ottawa (SFUO)
(Em = EMails)

E Mails:

16 April 2018

See Em: A. Belanger (Bank) to H. Wess (SFUO Pres.) and to R. Rachiq (SFUO VP Finance) - 3:54pm

Summary - "Possible Fraud"

I called Mr. Andre Belanger to better understand his email. I explained that I was not aware of an account for or of any club called "Testing Restaurants UOttawa". I instructed him to freeze the account and to send me supporting documents of the bank letter used to open the account and transaction history. I mentioned that I will be starting an immediate investigation. About an hour later, Vanessa Dorimain (Executive Coordinator of the SFUO) called me to ask me if I received an email regarding a club/bank account called Testing Restaurants UOttawa. She also asked if I knew about a club called "Testing Restaurants UOttawa" to which I replied "No!" She then mentioned that Rizki Rachiq, VP Finance of the SFUO, had forwarded her the (above) email and asked her to deal with it because he was busy. I then told her, "I don't know anything about Testing Restaurants UOttawa. Please call Rizki Rachiq and sort it out." Mr. Rachiq had never contacted me about this "club" or "bank account". Nor did he ever not contact in regard to this email. The bank also advised they had never had direct contact with the bank after the receipt of the above email.

In order to be able to conduct my research safely, thoroughly and unencumbered I decided to keep this investigation to myself for the present.

I called Mr. Belanger and told him that it appeared that there might indeed be fraud and that possibly Mr. Rachiq and Vanessa might be involved. I made Mr. Belanger aware that he may receive a call from either Mr. Rachiq or Ms. Dorimain to talk about this and I asked him to pretend that he had not spoken with me because otherwise, my investigation would be much harder to conduct. I also asked Mr. Belanger to direct all communication to my personal email ([REDACTED]) and not to my work email (president@sfuo.ca) in order to ensure security of information. Mr. Belanger agreed to both requests.

Looking at the nature of some of the transactions in this email, I had a feeling that they were made for personal, not professional SFUO business. Several items made me curious regarding the expenditures on this "club" bank account, such as for example, the purchase of \$950.00 eyeglasses at Albert Opticians in Ottawa on March 28th and entered the offices on March 29th showing off his new glasses; he drives an Audi; broadcasts his ownership of Louis Vuitton shoes; and goes to J'aime Coiffure in Montreal.

See Em: A. Belanger to H. Wess (SFUO President) - 5:04pm

Summary 1- Club Registration Letter. 2- Ban Records 3- "Account Frozen"

Given my in-depth experience at the SFUO over the past three years as an executive member, I suspected that the bank letter dated "January 15th, 2016" which had been used to open the bank account in January 2017, was/is not authentic.

In line #4 of the letter signed by Camelia Touzany, VP Finance of the SFUO, it stipulates "as current President, respectively, we attest..." which she was not.

At the time the bank account was opened (January 2017), Mr. Rachiq was the VP Finance of the SFUO, (not Camelia Touzany who had been the VP Finance from October 2015 to April 2016). This matter is sufficiently convoluted to investigate with Ms. Touzany as to whether or not she ever did sign this letter. My suspicion is that if he had signed the letter himself, the bank would not have accepted it because it would be seen as conflict of interest. For any such club (under SFUO auspices) to have any such bank account, it would have had to submit official documentation for its existence and have formal approval by the SFUO VP Equity - this had not been done.

Em: V. Dorimain to A. Belanger - 6:04pm

Summary - Requesting contact to discuss "with you the nature of this complaint"

Mr. Belanger called me to advise of Ms. Dorimain's request. He added that he would try to get a statement from Ms. Dorimain regarding the bank account, the nature of the transactions in the bank accounts, and the people responsible for the bank accounts. Emailed her as below.

Em: A. Belanger to V. Dorimain 6:58pm

Summary - Requesting Documentation "...ok by Rizik or another approved officer... that could have cloned your info?"

Em: V. Dorimain to A. Belanger - 8:34pm

"Yes, the transactions are approved by the "SFUO"

Summary - It is most significant that she avoided answering the specific request of Mr. Belanger and did not provide any "approved officer" as requested..

17 April 2018

Em: A. Belanger to H. Wess - 3:32pm

Summary - Confidential email forwarding documents relative to the investigation (Att)

Mr. Belanger forwarded to me his email conversation with Ms. Dorimain. I explained to Mr. Belanger that it does not make sense for the SFUO to approve transactions of such a bizarre nature for "such" a club/entity. I asked him to get more information from his bank including: re the nature and description of all transactions in the bank account and the nature and description of the deposits made to the bank account (cash or cheque).

He also told me that the home address registered for the account is [REDACTED]

[REDACTED] Mr. Rachiq's parents and his past home address in Montreal. I said that was strange because all clubs registered under the SFUO are required to provide the SFUO's address (85 University Private, Ottawa, ON K1N 8Z4) to the bank - not their personal address.

Em: H. Wess to Michael Richards & Tudor Carsten (DLA Piper) - 6:01pm

I wanted to seek legal consultation while trying to safeguard the reputation of the SFUO, so I contacted DLA Piper Law in Toronto and gave the information to Michael Richards and asked for advice. Mr. Richards had to consult a colleague (Tudor Creston) and they both got back to me several minutes later on a merged phone call. They asked me to send over email the documentations and I did.

18 April 2018

Em: T. Carsten to H. Wess & M. Richards - 10:57am

Summary - Thanking for emails.

After examining the e mails, Mr. Carsten asked me to call which I did -at that time he stated that they believed there was obvious fraud going on in the SFUO. He gave me 3 options:

1. Call for a civil court, which would be very difficult given the little time I have left in office (my term as President ends on April 30th) and would be very expensive (\$15,000 - \$20,000).
2. Call for an emergency board meeting, which would be also challenging knowing current board members are almost at the end of their mandate, the new board doesn't gather until July, and any decision could be reversed by the incoming board.
3. Report the situation to the Police.

On April 19th, 2018, I reached out to Nicole Labossiere, who is the Finance Director of the SFUO, at a meeting off-campus. I told her about the whole situation, presented documents to her, and promised to send her everything by email later for her to communicate with our Deloitte Auditors. We agreed to do further communications via our personal emails for both of our safety in the office, so hers would be [REDACTED]). At 5:00am on April 20th, 2018, I forwarded all documentation to Nicole.

She sent me a follow-up email after the meeting with some questions for me to ask the bank including:

20 April 2018

Em: N. Labossiere (SFUO Finance Director) to H. Wess - 10:57am

Summary - 1- Was account open earlier than the 12 months of the statement? 2- Were withdrawals by Debit Card? Whose? 3. Is it Rizki or another club member?

21 April 2018

Em: H. Wess to N. Labossiere - 12:53am

I responded to Ms. Labossier's email by requesting that she hold off on telling Deloitte until the end of my mandate in office for safety reasons. This was for the sole purpose of permitting Ms. Labossiere and myself to continue the internal investigation without Deloitte alerting possibly involved third parties.

I was worried that third parties might try to take measures to destroy evidence and hide the alleged or possible fraud. I was also concerned for my personal safety.

22 April 2018

Em: N. Labossiere to H. Wess - 10:41pm

Summary - 1- "Don't worry nothing will be said until you are well away"

2- Audit Manager will consult an internal fraud specialist.

3- Tell Bank "unaware of how cash inflows could be of that magnitude".

4- Ask Vanessa for "club execs" (contacts to explain the \$20K) and making payments to hair salon, eyeglasses, Audi, Lauzon, and Louis Vuitton, etc.

5- Need banking info. Recommendations as to Pres SFUO to act.

Ms. Labossiere told me that she spoke to Deloitte who won't do anything until I am safe. They were also consulting an internal fraud specialist. She also gave me some instructions regarding paying the lawyers via wire transfer. Then she listed a few questions and inquiries for me to communicate to the bank so they could ask Ms. Dorimain.

23 April 2018

Em: A. Belanger to H. Wess - 11:13am

Summary - Copy of first check in question

After looking deeply into the matter at his bank, Mr. Belanger emailed me a copy of the latest cheque that was deposited into the bank account on March 6th, 2018 for a total of \$8,403.53. Mr. Belanger discovered that the cheque was made from the SFUO to the order of an entity called "T.R.ALIMENTATION".

I called him after receiving his email, requesting more info on the other cheques deposited into the account. I asked the questions that Ms. Labossiere had earlier communicated to me. I also asked him to search deeper regarding how a cheque issued to the order of T.R.Alimentation was being deposited into a bank account under the name of "Testing Restaurants UOttawa".

Em: A. Belanger to H. Wess - 1:54pm

Summary -

1- Two Debit Cards linked to the Bank account. One Generic and one to Rizki Rachiq.

2- Both names on system but no mention of T.R.Alimentation.

3- Copy of Debit Card withdrawals attached.

Mr. Belanger followed up with more info regarding the debit cards issued to the bank account. He also mentioned that he couldn't find any mention of T.R.Alimentation in the books of the Testing Restaurants UOttawa bank account. He told me that there appears to have been a mistake by a Desjardins' staff member in opening the account (that member is not longer with the bank.).

I asked Ms. Labossiere to meet off-campus in order to communicate and go over all obtained information. Ms. Labossiere told me that SFUO has a file on T.R.Alimentation and that she would check on the nature of the backup for the cheque requisitions submitted to obtain these cheques regarding this entity - T.R.Alimentation.

Em: N. Labossiere to H. Wess - 4:04pm

Summary - Payroll file etc. "Checked his payroll file and Rizki's address last year ... these invoices using his old address." (Att)

Ms. Labossiere found five cheque requisitions (four cheques) made to the order of T.R.Alimentation. Four of them were requested by Ms. Dorimain and one by Axel Gaga (current VP University Affairs of the SFUO, VP Operations/Finance Elect) Mr. Gaga is Mr. Rachiq's close friend, roommate and travel mate).

All cheque requisitions are backed with invoices which we suspected to be not authentic as all cheque requisitions use budget codes that have nothing to do with clubs. The invoices include an address for the alleged fraudulent business (T.R.Alimentation) on [REDACTED]

[REDACTED] Ms. Labossiere figured that the address listed in the invoices made to the order of T.R.Alimentation is Mr. Rachiq's previous home address- according to the SFUO payroll records.

Ms. Labossiere sent documentation regarding the fourth and fifth cheque requisitions. One was made for Black History Month appreciation in February 2017 for the total amount of \$3,679. We are not sure if this BHM appreciation has happened or not because our annual BHM Gala is an appreciation and is usually free to all.

The other cheque requisition was made for an election appreciation after the SFUO General Election 2018 for a total amount of \$4,724.53. We are not aware whether or not this election appreciation has taken place. A confirmation from the Elections CEO should give more clarity.

Em: N. Labossiere to H. Wess - 4:05pm

Summary - Copy of "rushed" check November 24th, 2017, "Sending invoices and email exchange pertaining Vanessa and Rizki to Auditors." (Att)

Ms. Labossiere sent further documentation regarding the first cheque requisition made for an election appreciation after the SFUO By-Election 2017 for a total amount of \$3,439.72. I'm not sure if this election appreciation has happened or not. A confirmation from the Elections CEO should give more clarity.

Em: N. Labossiere to H. Wess - 4:10pm

Summary - "Checked 2016-2017 files and no invoices in the paid files for"Att

Ms. Labossiere sent documentation regarding the second cheque requisition made for an election appreciation after the SFUO General Election 2017 for a total of \$3,487.18. Again, confirmation from the Elections CEO should give more clarity. Ms. Labossiere also mentioned that no record of payments was found for T.R.Alimentation in 2016-2017 files.

Em: N. Labossiere to H. Wess - 4:15pm

Summary - "Total T.R.Alimentation \$20,414.58 (For Leader Action May 2017). Did you guys get fed?" It was for 75 people two days." (Att)

Ms. Labossiere sent documentation regarding the third cheque requisition of \$5,084.15 made for an annual leadership camp called LeaderAction for all student associations (federated bodies) of the SFUO. It is important to investigate all details regarding these charges. Credit Card statements need to be checked for more clarity.

Em: Bev Rafferty (Legal Administrative Assistant at DLA Piper) to H. Wess - 4:15pm

Summary - DLA Piper Invoice (Att)

I received an email from DLA Piper with the invoice to make the payment for \$944.40 for legal fees by wire transfer. I forwarded the email to Ms. Labossiere to instruct the Accounting Department to make the payment. DLA Piper had agreed to provide a discount to under \$1,000, so that the payment could be made direct by wire transfer without alerting parties possibly involved in the fraud - if any.

Em: H. Wess (president@sfuo.ca) to H. Wess [REDACTED] 5:44pm

I forwarded DLA Piper's invoice from work email to personal email.

24 April, 2018

Em: N. Labossiere to H. Wess - 9:04pm

Summary - "Will advise you when hear from Deloitte"

Includes Em: C. Castonguay to N. Labossiere - 5:11pm

Ms. Labossiere forwarded me her correspondence with Charles Castonguay from Deloitte (SFUO's auditing firm).

26 April, 2018

Em: N. Labossiere to H. Wess - 6:06pm

Ms. Labossiere informed me regarding her conversation with the Audit Manager and Fraud Specialist. She mentioned that they found no evidence regarding T.R.Alimentation, they are against going to Police without full professional dossier, and they strongly recommend that I advise the Board of Administration of the SFUO (BOA) members. Ms. Labossiere talked about the plan moving forward should I decide to contact the board regarding this issue, which also involves contacting the SFUO Comptroller General, Pamela Bader, who would be responsible for informing the board. Later on, I spoke with Ms. Labossiere in person and told her that I must submit my fraud report to the Police before the end of my mandate.

27 April, 2018

Em: H. Wess to N. Labossiere - 3:19pm

**I emailed Ms. Labossiere to ask for proof of Mr. Rachiq previous address being [REDACTED]
[REDACTED] If the address of T.R.Alimentation is identical to this, it could be further evidence of fraud.**

Em: N. Labossiere to H. Wess - 5:29pm

Ms. Labossiere sent me a portion of the employee form that Mr. Rachiq supplied last year, which includes the address [REDACTED] as his home address. This confirms my suspicions of fraud.

Em: A. Belanger to H. Wess - 3:39pm

Mr. Belanger sent me a copy of the bank's email trail (with his colleagues) along with a copy of another cheque \$3,439.72 deposited into the bank account on November 30th, 2017.

Em: H. Wess to N. Labossiere - 3:28pm

I emailed Ms. Labossiere to ask for documents regarding financial transactions, cheque requisitions, and signing authority functions at the SFUO as proof for rule and regulations at the SFUO.

Em: H. Wess to N. Labossiere - 3:45pm

I forwarded Mr. Belanger's email to Ms. Labossiere regarding the other cheque, so that she could add it to her file.

28 April, 2018

Em: N. Labossiere to H. Wess - 12:22pm

Summary- Backup of info from bank.

Ms. Labossiere sent me a brief detailed summary of the whole situation, including cheque numbers, dates, references to previous emails, etc.).

29 April, 2018

Em: N. Labossiere to H. Wess - 11:12am

Summary - Executive Manual. Contacting Kathryn? LeaderAction Charges? Contact Lawyer?.

Ms. Labossiere sent me a copy of the Executive Work Manual highlighting some changes. Ms. Labossiere also suggested including a third party (Kathryn LeBlanc, VP Communications of the SFUO) regarding expenses requisitioned for LeaderAction 201. Ms. Labossiere asked if she should consult a lawyer.

Em: H. Wess to N. Labossiere - 5:13pm

Summary - Reply to above email.

I requested that Ms. Labossiere not include any third parties for the time being since I have possession of documented evidence regarding all pertinent aspects regarding the LeaderAction 2018 situation including what food was served including what food was served to how many people. I mentioned that I have not consulted a lawyer myself as neither of us are in any way negatively implicated in this possible fraud. However, I told her it was up to her whether or not to seek legal advice.

Em: N. Labossiere to H. Wess - 5:19pm

Ms. Labossiere thanks me.

30 April, 2018

Em: H. Wess to A. Belanger - 12:21pm

Summary - Forwarding N. Labossiere e mail of 28 April URGENT - fraud potential

Em: A. Belanger to H. Wess - 12:26pm

Summary - Mr. Belanger mentioned that his branch cannot provide images of the other 2 cheques deposited into the bank account at the ATM machine since ATM deposits are not scanned.

----- Forwarded Message -----

From: Andre Belanger <[REDACTED]>

To: Hadi Wess <[REDACTED]>

Sent: Monday, April 30, 2018, 12:26:25 PM EDT

Subject: Re: Re: Fw: Tr: URGENT - fraude potentielle, besoin d'info